

DLFF SCHOLARSHIPS- FREQUENTLY ASKED QUESTIONS (FAQS)

1. Who is eligible to apply for a DLFF CEC scholarship?

Any current 8th grade student for the following year's freshman class who has applied to both Conwell-Egan Catholic High School as well as completed a Facts Grant and Aid application is eligible to apply.

2. Is there one area of focus when selecting a DLFF Scholar?

DLFF believes that a student's potential may be found in a variety of areas and therefore, we look at the whole student when making our selections for DLFF scholarship recipients. Qualities that we encourage in our DLFF Scholars include accountability, initiative, leadership, responsibility, and a commitment to service.

3. Is it possible to apply for both a DLFF Community and a Fine Arts Scholarship?

All applications are reviewed for a potential DLFF Community Scholarship. When completing the application, if your strengths lie in the areas of visual or performing arts, you will want to select a Fine Arts scholarship when prompted. If you are selected as a finalist for a Fine Arts scholarship, you may be notified to schedule an audition or portfolio review with the CEC Fine Arts Department.

4. How do I apply?

To get started, visit our website www.dlff.org/scholarships and click the "Apply Here" link. Parents are asked to sign up and create an account for their child. This email address and password will be linked to your application and used throughout the application process so be sure to keep this information.

5. Are letters of recommendation required?

To be eligible for a DLFF Scholarship, applicants must provide two letters of recommendation at the time of their application submission. The first letter should be written by an adult, unrelated to the applicant for whom they've known at least one year. The second recommendation letter is required from the student's current grade school principal or vice-principal.

6. What is the process for requesting and submitting my letters of recommendation to DLFF?

Applicants must send an electronic request for their letters of recommendation within the DLFF Scholarship Portal. The person writing the recommendation will receive a link (via email) to complete DLFF's letter of recommendation form. Letters are then automatically appended to your application. Please note, all recommendation letters must be completed at the time of your application submission. The deadline for the **Class of 2025** applications is **December 7, 2020**. DLFF recommends starting these requests promptly so that anyone writing a letter of recommendation is given enough time to complete it before the deadline. No hard copy or scanned letters will be accepted.

7. How long will it take to be notified of the status of my application once submitted?

Once an application has been submitted, it will be held for review by the DLFF Scholarship Review team and status of the awards will be announced via email in **January 2021**.

8. May I submit a hard copy DLFF Scholarship application?

No. The DLFF Scholarship application process is a paperless only system. If you do not have access to a computer, please contact one of the DLFF representatives listed below.

9. Who is required to create an account in the DLFF Scholarship Portal?

All new applicants are required to create an account and fill out a profile and application in the DLFF Scholarship Portal.

10. How do I know that my application was received?

A confirmation email will be sent to you once your application has been successfully submitted.

If you do not receive a confirmation email:

- Check your Spam/Junk folder
(It is recommended that you add the following email address to your list of safe senders)
no-reply@email.zenginehq.com
- Confirm that you completed your application:
 1. Answer all required questions
 2. When finished, click the “Mark Complete” button.
 3. Return to the Homepage and click the “Submit” button.

(Note: Using the “Save Draft” button is only used when returning later to finish the application)

11. If I encounter any difficulties during my application process, who should I contact?

For any questions regarding the DLFF/CEC Scholarship application process, please contact Susan DiLisio, DLFF’s Executive Director at Sue@DLFF.org.

12. If awarded a DLFF CEC scholarship, is the scholarship automatically renewed for all four years at Conwell-Egan Catholic High School?

The scholarship award is renewable for each year at Conwell-Egan Catholic High School if the student remains in good standing per our DLFF Scholarship Policy.

13. If awarded a DLFF CEC scholarship, will the award money be given directly to the student?

No, all DLFF CEC scholarship award money will be distributed directly to Conwell-Egan Catholic High School in the recipient’s name prior to September of the recipient’s freshman year.

14. May a DLFF award be transferred to another archdiocesan high school?

The DLFF high school scholarship is only eligible at Conwell-Egan Catholic High School and therefore not transferrable to any other school.

15. For DLFF CEC scholarship recipients, are there specific academic, participation and conduct requirements to maintain a DLFF scholarship?

Yes, please refer to the DLFF Scholarship Policy located on our website at www.dlff.org/scholarships

16. What are the expectations of communication and required reporting from DLFF recipients?

As part of our ongoing commitment to our scholars, DLFF requires all scholarship recipients to log into the DLFF Scholarship Portal multiple times throughout the year to complete monitoring forms. These reports are used by DLFF to better serve the needs of our Scholars. It is also expected that DLFF Scholars respond to our communications in a timely manner.